



DRAFT
MONTANA STATE EMPLOYERS COUNCIL
EXECUTIVE BOARD BUSINESS MEETING MINUTES
Thursday – October 5, 2006
8:30 a.m. – 2:30 p.m.
Helena Job Service Workforce Center

Board Members Present:

Barb Kain, Patty Guiberson, Karen Dellwo, Cal Boyle, Sylvia Murray, Kay Strayer

Recorder: Kay Strayer

Guests: Gary Wright, Bureau Chief, Statewide Workforce Programs & Oversight Bureau; Cathy Yetter, JMG Program Specialist

I. CALL TO ORDER: Barb Kain called the meeting to order and welcomed everyone.

A. **Agenda Review:** No changes to the agenda

B. **Approval of Minutes from meeting at State JSEC Conference at Fairmont:** No minutes recorded.

II. REPORTS AND UPDATES:

- A. **Treasurer's Report (Sylvia Murray):** A copy of the Treasurer's Report was passed out to all members present. **Current balance** is \$10,167.65. **Revenue** since the last report (March 14, 2006) totals \$2,659.21. Revenue sources included: \$1,221 from the Silent Auction, \$1,358 from the Raffle, \$20 from Mugs, and \$60 of CD interest. **Expenses** since the last report total \$1,279.25. Costs include \$50 Downtown Helena Gift Certificate, \$500 Lauren Vogl Scholarship, \$200 Missoula JSEC, \$156 Trophies Express for five awards, \$200 TriCounty JSEC camcorder and \$173 Department of Labor repay raffle tickets. **DISCUSSION:** None **ACTION:** The report was accepted as corrected and a signed copy was given to Kay for the permanent file.
- B. **Department of Labor and State Workforce Programs Update (Gary Wright):** Ingrid sends her regards from Bozeman where she is taking part in the Administrator's Employee of the Year Award. **WIA** (Workforce Investment Act) has \$1.25 million dollars in recaptured funds that went back out to service providers to support Montana's WIA participants. The State Board will post an RFP for the next year's money. **Legislative:** Unemployment Insurance will increase the ESA .03%. It is a revenue neutral proposal. There is a Federal decline in funding while the workload stays the same. Continue to watch legislation as it is introduced and drafted. **Funding** continues to be flat. Makes it hard to budget and maintain a level of service throughout the state. **Economic Development:** Currently the WIRED Initiative is a \$15 million program that is a new direction "force" within the US Department of Labor. We're shifting gears within the Division to focus on economic development. Not just business. A clear definition is: To improve communities or regions, increase wages, and increased profits for business. It takes all three.
- C. **2006 Annual Meeting Evaluations (Kay):** Board members were provided with copies of evaluation forms from Fairmont meeting.
- **Update on 2007 Conference (Kay):** Bozeman JSEC Coordinators are determining best location for accommodations and meeting rooms for 2007 conference. Proposed dates are May 21 through May 24, to be determined by speaker availability. Karen proposed identifying JSEC members and JSEC coordinators. Also identify voting members, possibly by placing something on the name tag.
- D. **Jobs for Montana's Graduates (Cathy Yetter): JMG Program:** JMG was awarded an Americorp Grant requiring 300 hours of community service to receive \$1000 paid directly to any training such as apprenticeship, College of Technology, etc. Lorelee Robinson, JMG Foundation Director has hired a staff person for the foundation which is currently housed in a space donated by the Student Assistance Foundation. JMG will pilot a new middle school program, developed for Maine, in a couple of schools.
- E. **Facilitated Strategic Planning and Goal Setting (Raini Williams):** See attached MSEC'S 2006 – 2007 Goals to Achieve It's Vision.

III. OLD BUSINESS:

- A. **National SHRM membership renewal (Barb):** The renewal for the State Coordinator's SHRM membership is due. The cost is \$160.00. The Board has covered this cost in the past as the Department cannot pay for individual

memberships. **ACTION:** Barb made a motion to pay the membership again this year. ?????? seconded the motion. No further discussion. Motion passed.

- B. **JMG National Conference- financial support (Barb):** Follow-up to the request made earlier during the JMG report. **ACTION:** Patty Guiberson made a motion to provide \$600. Barb seconded the motion. Discussion: In the past, the money we donate has been used toward purchase of clothing and to provide \$50 in spending money to each student attending. JMG students to receive \$50 per student for spending money on the trip and additional money to be used at the discretion of JMG staff. No further discussion. Motion carried.
- C. **MSEC Scholarship Program (Kay):** Local JSEC Coordinators have requested notification regarding any changes to the Fred Unmack Scholarship Program. The Board determined to make not changes to the scholarship criteria. Local offices should be encouraged to get the scholarships out early. Board clarified requirement for students to write, not attach a brief description of school activities, volunteer work and/or paid employment.

IV. NEW BUSINESS:

- A. **Hidden Agenda:** 2007 Conference - Karen proposed identifying JSEC members and JSEC coordinators. Also identify voting members, possibly by placing something on the name tag. All suggested topics and/or speakers for 2007 conference including:
- A. Jeanne Bender –Legal Update
 - B. Workforce Center Updates – provided by Local Office Managers
 - C. Mac Bledsoe
 - D. Insurance for business
 - E. Due Process
 - F. Larry Swanson – Economic Outlook
 - G. UI and/or Workers Compensation – The appeal/rebuttal process for employers
 - H. Employer panel or employer visits
 - I. Someone to address: How can you get people to want to work for you?
 - J. What is the WIRED Program and what is happening across the state
 - K. Nan Russell – Winning at Work – 20 years with QVC – living in Whitefish

- V. **ADJOURN:** There being no other business; the meeting was adjourned at 2:30 p.m.